



## NORTH CENTRAL PENNSYLVANIA REGIONAL PLANNING and DEVELOPMENT COMMISSION

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### North Central Board Meeting Wednesday, July 22, 2020 – 9:30 AM

#### Members – in person or via Zoom

Ann Losey	Cameron County
Cliff Clark	Cameron County
Dave Glass	Clearfield County
Kristy Smith	Clearfield County
Jodi Brennan	Clearfield County
Matt Quesenberry	Elk County
Padraic McGrath	Elk County
Eric Wolfe	Elk County
Jeff Pisarcik	Jefferson County
Carol Duffy	McKean County
Tom Kreiner	McKean County
Jeremy Morey	Jefferson County
Susan Zook Wilson	McKean County
Nancy Grupp	Potter County
Doug Morley	Potter County

#### Staff - in person or via Zoom

Jim Chorney  
Amy Kessler  
Cheryl DePanfilis  
Christine Perneski  
Katie Geci  
Julie Kasmierski  
Ed Matts  
Rachel Wolfel  
Mary Lou Jessop

#### Guests via Zoom

Deborah Pontzer	Congressman Glenn Thompson's Office
Debra Thompson	Strategy Solutions
Carolyn Newhouse	Bradford Alliance
Brian Stockman	Ridgway Record/Daily Press

Chair Pisarcik called the meeting to order at 9:30 AM with the pledge to the flag.

#### **QUORUM/INTRODUCTIONS**

Roll call was taken to make sure everyone on the meeting was captured. There was a quorum for the meeting.

#### **MINUTES**

With no corrections or amendments to the May 27, 2020, Board Minutes, Doug Morley moved to accept the minutes as presented, seconded by Ann Losey. Motion unanimously passed.

**NEW BUSINESS**

Financial Reports

With no other comments or questions on the May/June Financial Reports, Doug Morley moved to accept the Financial Reports as presented, seconded by Matt Quesenberry. Motion unanimously passed.

A95s

There were no A95s.

Correspondence

There was no Correspondence.

Purchases

There were no Purchases.

Resolutions

Resolution #20-03-3007 was presented. North Central is charged with developing a fiscally constrained Transportation Improvement Program (TIP). The TIP was approved by the Transportation Planning Committee on June 9. This resolution is for the North Central Board of Directors' approval of the FFY 2021-2024 Transportation Improvement Program (TIP).

Doug Morley moved to approve Resolutions #20-03-3007, seconded by Carol Duffy. Motion unanimously passed.

Loans

There were no Loans.

Broadband

Regarding the Broadband Committee, Ed said he will be sending out an email Thursday or Friday to try to schedule a meeting, hopefully next week or the week after. It will be about an hour done as a Zoom call to get everyone introduced as to who is going to be representing. Ed thinks he has representatives from every county except Potter and will see about adding a few more people that have special skillsets for maybe hospitals, schools and other intuitions.

IT has been busy fielding phone calls from areas that are getting ready for buildouts. Regarding the Miola project in Clarion County, we received the contract for the tower. We have to get electric set up which isn't a big deal which will probably delay this about a week.

We have things in McKean County with Ormsby to get those people on. We were hoping to get there this week, but we had a tower site get struck by lightning and that took time to get it repaired so will probably have to put Ormsby off until next week.

Adam and Ed took a trip to the Bradford Water Authority and drove up the mountain. Ed will be working with Steve Disney on trying to get service to the water authority. It will be a complicated process. We are pretty sure we can make it happen; it will be trying to figure out how to pay for it. It will be a costly buildout.

We have had numerous counties contact us with their CARES money. We are working with Clearfield on trying to get some projects lined up for CARES money. We are still getting clarification on how to spend this money on broadband. There are all kinds of different opinions so hopefully we'll get some real clarification in the next few weeks.

Ed has had Clarion, Armstrong and Indiana Counties reach out to him. They are interested in ideas they could try to do with broadband. We have been meeting with those counties that are outside of our area to give them some guidance and direction on what they can or can't do with the money.

Regarding the CARES money, Jim stated that a few weeks ago they had the chance to meet with Deborah and Congressman Thompson and talked about some of the concerns we have especially when it comes to the December 30 deadline and what does that truly mean for the counties. Is it fully spent, is it obligated, what are the rule? Is there any chance or opportunity to expand the deadline further into the new year? Those are all possibilities they are looking into and Jim didn't know whether Deborah had additional information to share. We've even talked to people from DCED in regards to that so it has been an ongoing conversation with them. Right now they understand that is a challenge, the deadline, and that it really kind of rules out unless you had some sort of project ready to get in the queue in regards to broadband, it probably not going to happen or will happen on a very limited basis. Hopefully they will come back to us with better news in regards to some extension or something like that.

Ed said that one thing we did find out from a lawyer that's been working closely on this is, if you've already budgeted a project, you can't replace that with this money. If it's already budgeted you have to spend your budgeted money. This has to be non-budgeted expenses.

Deborah said the money comes from Treasury, a Federal Agency that is not used to actually giving out money, so there have been real issues as opposed to an agency which has a process. Treasury is just kind of out there and made this money available. This week they are working on trying to identify a way to have a waiver and/or to actually legislate a longer term. Then they got into the semantics, it is obligated, encumbered, does it have to be spent?

Amy asked if Treasury couldn't pass it through an agency and follow that agency's rules. Wouldn't that be a simple fix?

Deborah responded that Treasury already did it so it hasn't gone through an agency. They would have to put it back in the book and hand it back out again, which isn't going to happen. She said they are hoping to get something this week because then they go into session. Even if they do go out of session, they can still work on the waiver part. We are shooting for legislation, perhaps the backup is waiver.

The reason we are interested in it is obviously everyone is familiar with what we do as far as our broadband process. We can help the counties, we have the information to be able to identify the locations through our speed testing site. The problem is staff capacity to do it and just lack of time. If they were to extend it, we could possibly offer those services to all six of the counties in some form to address some projects but not by December 30. And that's the big issue. We have been trying to push from our

standpoint from our contacts anybody that will listen to tell them if you really want to affect change within broadband, you need more time.

Deborah stated they did identify some other Federal programs, the Rural Connect and some other things like that. But again, if you don't have enough time to match those dollars, you just don't want to spend them because you have it. You want to spend them on something that is going to be meaningful.

Ed has had a couple companies reach out to him that would be willing to help in some of those processes because they want some of the money themselves. They don't have the contacts within the counties so it might be a contractor or two that might work through us to actually get it done quicker.

Matt stated that Windstream reached out to Commissioners this morning and he doesn't know if they have hit up other counties or not. They're interested in doing something and probably also looking at dollar signs. Matt has asked Ed to sit in on the call to hear what they have to say.

Ed said there are things going on in Elk County with Windstream.

Matt said they will listen and tread carefully.

#### Audit and Finance Committee

As Padraic was not on the call, Jim reported that the Audit and Finance Committee met for the first time on Tuesday, July 21, and there was a representative ,who was assigned to that Committee, from each of the six counties on the zoom call.

It was a good meeting and they went through and reviewed the 990s and we have a recommendation to the Board.

They also discussed some other issues in regards to the Organizational Budget, building maintenance, etc. They have a plan moving forward how to address that.

The recommendation from the Audit and Finance Committee is to retroactively approve the North Central 2018 Exempt Organizational Return (Form 990) as filed.

This was filed back in April during our restructuring and we didn't have the Audit and Finance Committee formed at that time. We probably should have waited but it was filed at that time. We can amend it but we thoroughly went through and reviewed it and all the information is accurate and consistent with our Audit Report. The Audit and Finance Committee has reviewed it as well. All the information is completely accurate from our standpoint. For future reference this, along with the Audit, will be run through the Audit and Finance Committee prior to being brought to the Board and prior to being filed.

Dave Glass thought it was a good meeting and there was a lot of frank discussion and he and Jim talked about putting issues on the table that maybe over looked or weren't addressed as well in the past as they should have been. He thought it was a good start.

A discussion ensued regarding whether we had approved the 990s at a previous meeting Jim said at this point we could verify that and we are planning on having a virtual August Board meeting as we are

anticipating several loans which will need approval. We can wait another month and verify what was asked.

Jeff stated this will be tabled until the next meeting.

Regarding the Organizational Budget Jim said there was a number of circumstances that have come up in probably the last month that have caused a lot of issues in regards to creating the Organizational Budget. One of the probably most prevalent being the State Budget.

Right now with a couple of our programs we're being given a number that is equivalent to 5/12s of the normal allocation that we would receive. They are giving us the initial 5/12s to start operations and then they will re-evaluate the situation come November and then look at whether or not they can afford to give us the remaining 7/12s in the budget. All of that is dependent on the revenue situation with the State.

Unfortunately there is the possibility that we may not get any additional dollars besides the initial 5/12s they are providing us. We feel right now that there is a chance that we can afford to do that, at least on a single year basis, primarily due to the fact that we just received \$400,000 in EAD Administrative money. Had we not received that, it would be a different conversation. Because of that we feel that cutting our travel down significantly and a couple of our programs have given us the ability to carry unspent dollars over from the previous year, all of those things combined, have given us the opportunity to look at possibly getting through this year, if worst case scenario is all we receive is 5/12s. Does he think we can do that into the following year, probably not.

We are going to re-evaluate that and do a new Organizational Budget. We haven't had the chance to digest those numbers completely. Actually we are planning on having them done by next Friday. We have an internal meeting to discuss and look at it in-depth. We are in the process of setting a new Audit and Finance Committee meeting for two reasons, to look at the Organizational Budget to present to the Board at the August Board meeting, but also to give Deb Thompson a chance to go over with the Audit and Finance Committee their new roles and responsibilities as a revised Committee.

One other circumstance arose and I'm sure everyone knows this, but Bob Rusiewski, our ARC/EDA Programs Director, decided to retire and it was kind of sudden and a surprise to Amy and Jim. He had been here for 44 years. We knew he was of retirement age but it was still a surprise as he wasn't real serious in his conversations about retiring. We are in the process of doing the budgets he touched and was part of. We filled his position and Jim introduced Rachel Wolfel as the new ARC/EDA Programs Director. Rachel was previously the Community Development Director. We did an internal review of anyone interested in the position and Rachel was the successful candidate. I would like to take this opportunity to congratulate Rachel and wish her good luck.

With Bob being here for so long, he was significant in our costs so we're working at backfilling that, putting in the new information and trying to work through that. We anticipate having a budget, and because it is a very fluid process, things change, dollar amounts get changed as new contracts are added, it will be a snapshot of what we know as of August 1 of where we stand and then move forward from there.

Matt asked if we knew what a 7/12s shortfall translates to dollars.

Jim said \$137,500 is 5/12s of \$330,000 so it would be around \$192,500 for that one particular PREP Program.

Amy also added that that much of a cut of State dollars leaves Federal money on the table because you can't match it.

It creates a matching issue. Every dollar invested federally you have to have some sort of state or local match. In some cases we're kind of banking on that we would be able to use federal dollars, but we're not sure. That part of the budgeting process is to make sure we can still leverage all the federal dollars we have always received in the past. That was part of the conversation with the Congressman as well, which at least for a period of time, can the Federal Government, for specific programs like ARC and EDA, waive their match requirements. That's not uncommon because the EDA Administrative money we just received waived their match requirements. It's not a stretch to ask them for something like that. We're hoping that we get a little relief from both sides and that the budget ends up being more than 5/12s and the Federal Government will alleviate some of the matching requirements at least for a year or two.

Matt asked if this was the State's DCED budget and when is the hoped to find out by?

Jim said yes it's the DCED budget and November is when they anticipate letting us know.

The five months was passed and the remaining seven months' budget is going to be after the elections in a lame duck session.

Chris said initially they were told to look to spend the 5/12s by November and then instructions that came out last week were that we should plan on the 5/12s through June 30, 2021.

For us that is worst case scenario if we get 5/12s. We are very fortunate that we received the EDA funding as it is \$400,000 over a two-year period. It doesn't say that it has to be \$200,000 in the first year and \$200,000 in the second. If we need to use that all \$400,000 in the first year we could do that if we had to. There is some flexibility there but Jim doesn't see us being able to maintain that for any period of time outside of possibly one year.

A lot of what Amy is talking about is direct business assistance and one of the areas that we're probably going to end up cutting is a lot of travel. That helps us maintain what we have, but then we can't go out and visit companies. It's still limited right now but we won't be able to do any of the work that we would normally do because many of the staff go visit people and that's now going to be severely curtailed. And not just because of COVID-19 but because of what we are going to have to do to their budget just to make sure we can afford to keep this program running.

For good news Amy stated that we received \$2.9 million in multi-modal funds for the Winslow Hill project after five different attempts by Elk County to submit. They received almost \$4 million to do Winslow Hill from the bottom of the hill up to basically the first pull-off area, just passed the Visitors' Center.

### **ARC PROJECT PRIORITIZATION**

Regarding the ARC Project Prioritization presentation, Rachel said that the applications, staff recommendations and scoring sheet was included in the board packet. Rachel also mentioned that it is not our decision on which projects get invited to submit a full application. We do believe all the projects

listed are very likely to receive an invitation to submit a full application. She then gave a brief overview of the projects we would like your approval to submit for consideration.

- NCPRPDC Partnership for Regional Economic Performance (PREP) – The project will provide businesses and communities in the North Central Pennsylvania region access to a broad range of regionally-based and needs-driven community and economic development assistance for the purpose of enhancing opportunities, market expansion and diversification resulting in increased sales and job growth. (ARC request is \$285,000, State funding \$285,000. Total project cost: \$570,000. This project is ready to go.)
- Sandy Township-Platt Road Sewer Project – This project involves 12,000 feet of 8” sewer line serving a 350 acre site for future development. The total estimated cost is \$1,720,000. ARC request is \$300,000. Request for CDBG is \$258,707. An application was submitted in December for \$1,147,000 for State’s H2O program. There is \$14,793 in local funds. The CDBG funds are committed. If ARC were to fund this there would be a basic federal agency involved to administer the money. With ARC involvement and CDBG funds committed, the engineer felt it’s likely they will get a favorable review on their State H2O application.
- Northwest IRC COVID-19 Recovery, Readiness & Resurgence Program – This is a multi-county project that is most likely going to be submitted by North Central as well as the Northwest Planning Commission. The purpose of the proposed program is to accelerate investments on behalf of small and medium-sized manufacturers in the most needed improvement projects for their businesses and that will enable companies to strengthen their competitiveness, seize new market opportunities and create more and better opportunities for existing and new employees. As manufacturers recover from COVID-19, they have a program that has a fee associated with it so they are asking for ARC funds to supplement it so businesses can have this opportunity to use their services without having a high out-of-pocket cost.

This project is estimated to cost \$290,000. The request to ARC – COVID is \$100,000 and ARC – B2B is \$45,000. Other funding would be from NWIRC – COVID for \$100,000 and Other /Private: Manufacturers B2B Registration of \$45,000.

- Roulette Township Water Well Project – This project is estimated to cost \$908,000. The request to ARC is for \$454,000, half the project cost. The local amount would be \$100,000 and other funding would be \$354,000, which would be a combination of township and private contributions. There is a \$7.5 million private sector investment. Approximately 17 jobs would be created and 225 houses and 23 businesses would be improved by this extra well development. It would be a new water service source and would include 100,000 gallon storage tank.

Access Roads are funded through a separate pot of ARC money.

- Lawrence Township Industrial Park Access Road – Total estimated cost for 5,300 feet of roadway improvement is \$1,592,207. The request to ARC is \$1.2 million and the township is considering putting in \$392,207. There are 20 existing businesses employing 1,100

people. There are still 120 acres available to be served. There is a potential to create about 1,000 jobs over a five-year period.

Rachel said that during their discussions and the internal scoring process, again we anticipate that all these projects are viable and most likely to be asked to submit a full application.

We plan to revamp our scoring criteria. As it stands the scoring is done internally by North Central staff and uses a bit outdated criteria. With small alterations to our scoring work sheets in the future, it will allow for more diversity within the scoring totals, as well as an opportunity for a wider variety of projects to score higher. Not only will the scoring work sheet tie directly into the CEDS, but we are also entertaining the idea of having project scoring done by CEDS Committee members as well as North Central staff.

Amy stated that Bob did a lot of the upfront work in this from January through June and Rachel took it over the last two weeks of June and pulled it together and finalized the applications in the last week. She did a great job pulling this together and scoring, as did Bob to kind of marshal some of these to a point where she could take and run with them. The applicants stepped forward and helped clean up some of these applications. Several had to be rewritten to make them more community-based versus specific business-base in some cases.

The IRC came in very late in the process so there was some cleaning up on that and Rachel did a good job trying to marshal this through and get them before this Board. Now the fun starts when they ask for five full applications and 30 days to complete them all.

Jeremy asked how the projects were scored internally to get the scores provided on the scoring sheet and how the Roulette Project scored lower even though it is of an urgent nature.

Rachel said that ties into her comments about how we need to rework the scoring worksheet to make sure everything is integrated more towards the CEDS. We have a project scoresheet that goes through different project criteria such as is the project eligible, different community development aspects such as is it regional, is it located in a KOZ, is it located in a Federal Opportunity Zone. Additional criteria includes project needs and benefits, the number of sustainable jobs or employment opportunities, does the project provide workforce training or development, does it promote International Trade, etc.

Rachel said it is important that we keep those things in mind, not only for the reasons you mentioned. However, no matter what our recommendations are and the order they are placed, it is not our decision on what gets invited for a full application. If the applications were scored on an 'absolute needs' Roulette would rank first but that is only one of the criteria out of 10 that you ranked above, whereas the other ones you are missing points on because we're not creating 200+ jobs, so it doesn't quite even out. We are definitely exploring ways to try and make it match up a little bit so we can have diverse projects that score higher, especially when they are as urgent as the Roulette project.

One of the important things is we want to make sure that the CEDS Committee is involved, not just in setting up the questions, but also, as we talked about, having them score the projects to get a more diverse look at the projects. It is important to us that we do that and get everyone on the same page. We want the CEDS document as our guiding document for anything we do as an organization. This was one of the first things we talked to Rachel that this is the opportunity to change some things and she

recognized that as far as some of the questions in the scoring criteria. She asked about them but at that point we couldn't change them but we do have the opportunity to make changes for the next round.

Jeremy agreed that getting the CEDS Committee involved to review and score these, as well as internally, would be a great benefit to the entire region. And all the projects having another set of eyes with the people closest to the ground brings in another perspective. He understands what Rachel said that sometimes matrixes can help but also hinder. There may be a very poor project that ranks very well whereas a good project ranks very low.

Amy said the projects were ranked fairly close. We have talked internally to remove PREP from the ranking because it is always funded by ARC, and should it really be competing with the other projects. We have to have it on our list but maybe we shouldn't have it ranked against the other ones. Then if you start looking at them, the scoring is a little closer.

We've known for a while that we had to revamp the scoring and with Rachel in the lead, she'll do a good job of pulling that together and making sure it is more realistic when it comes to scoring.

Chair Pisarcik called for a motion to submit the ARC Projects to DCED.

Doug Morley moved to accept the motion to submit the ARC Projects to DCED, seconded by Dave Glass. Motion unanimously passed.

## **DISCUSSION**

### **Strategy Solution**

Deb gave a brief presentation. Since March Strategy Solutions has been working on supporting the board development and the new structure of the Board and providing support to the Executive Committee and the Executive Director. Under this arrangement they have been supporting the work of the Governance Committee and providing technical assistance. They helped rewrite the By-laws and the Articles of Incorporation and filed those. There is a new board structure. As well they offered support to do a practice run of the Executive Director Evaluation process to educate the Executive Committee about how to tie the Strategic Plan oversights, the accomplishments and the Executive Director's performance. She stated that the Executive Committee actually went through in May and did a performance evaluation for the Executive Director based on his interim year. They went through the process so everyone is comfortable doing a real evaluation in November of Jim's performance as Executive Director from July 1, 2019 to June 30, 2020. Some refinements to the process are going to be made for the second time around.

Deb helped Jim put together a Board calendar that is meeting all of the Non-Profit Governance Requirements relating to the Standards for Excellence. We went through all the policy check list and North Central performs very well on adherence to the Standards. They did find a couple of little policies, largely on Marketing that North Central didn't have in place. Jim and Deb worked on drafting those.

We also developed a Strategic Plan Quarterly Report format that hopefully you will get to see after the end of this fiscal year and Jim and his team do a summary of that.

The immediate next step is to conduct formal Board and committee chair training to educate the Board and leadership about how to implement the structure. Deb is working on getting those scheduled. She will put the next meetings of each of the committees on her calendar and go over the conversation about what does best practices say on how you should support the Board and how should the Board member, who is chairing that committee, run it. How does staff and that Board member work together to make that happen and keep the governance function? This is the conversation that has to happen every time there is a new committee chair. The conversation, like we are doing in this training, happens every time a new person comes in. You will have some material and talking points that you can conduct an orientation every year for every new committee chair so you can keep the culture and performance of the board working the way it is being set up now and so you are always adhering to best practices.

There is one thing that needs to be talked about that was in their contract. That is conduct a search of potential private and public grant sources and funding streams for new initiatives. That is still on their agenda to do. Jim and Deb just need to have a conversation about a deadline for that.

They will continue to provide governance support as needed or questions about non-profit rules and things.

Jim added he is working with the Audit and Finance Committee and scheduling you to come in and meet with them. The Governance Committee still needs to have another meeting because there is the Conflict of Interest policy that we still have to resolve. The rest of our committees are on regular schedules so we will work out dates and times for you to do your training program.

Jeff thanked Deb for the presentation.

Deborah Pontzer stated how much they appreciate having the opportunity to sit down with people. This has been a very strange time. One of the things she wanted to thank you for is every county has participated in an Advisory Council meeting. They are hearing really good things from people on the ground. For the first time ever the Federal Government is trying to do things fast and the Paycheck Protection Program (PPP) is probably the greatest example of moving too fast. There was an emphasis on getting money out on the street and then 27 pages of changes were made. In spite of that Deborah said that our Small Business Development Center, and Corey Riley and others that serve this area, did an amazing job of trying to help people. The SBA has never been in the forefront of anything like this and they really stepped up and North Central really helped out as well. There are still issues. We still paid \$1.4 billion to dead people and have no idea how to get that back. Anything that happens fast is going to have issues.

That goes to the whole notion of the CARES money that came down to the states. That is where we are seeing the issues in terms of the waivers and the need for legislation to draw out that period.

There is probably going to be another stimulus, not clear yet how that is going to be shaped. There is a lot of work going on in Washington right now. If you have strong feelings, please don't hesitate to get them to Deborah and she will get them directly to Congressman Thompson.

If there is anything anyone needs specific to your county, please let Deborah know because they are trying to look all of that. If you know of people that are still having problems with the Paycheck Protection Loan and/or their Disaster Loan, Deborah is working every day to try to solve those problems. They have a fantastic SBA Congressional Liaison because they have had some really strange things, like people who

get an email from the SBA saying they need to fix their email. People who have received that email have had to go into a special portal and enter their email again. There are really crazy things out there and frustrated people and they are trying to help resolve as many of those problems as possible.

Matt said he thought Treasury is under the direction of the Executive Branch of the Government. So if Congress would try to do something to change legislation, you can't just have an Executive Order to Treasury to say make this change, it has to go through legislative process?

Deborah replied Yes and No. Every one of the Cabinet positions is under the Executive Branch and that is an option to have an Executive Order like that. The problem is again that's a slippery slope of Executive Orders. One would like to have Congress be in charge of making that. Even if Congress makes a suggestion to do it, again the Rural Caucus is working very hard to try to get some of that through. If we can do a legislative fix, it is always better because that is more representational. That is what we would like to do. The problem with Treasury is that Treasury is generally not a federal agency that has procurement processes in place. This is all new. When you do something fast, you find out where the problems are. That is a roundabout way to answer your question. That did happen with the PPP where the Executive Branch made decisions. There are a couple of constituents in this region that were very upset because Mnuchin said this is how it is going to be and that was one of the places where now there is push back that there was just a decree to do x.

It's a process and has been a learning process for all of them.

Amy asked if they ever shared where that money went to when he gave his decree.

Deborah asked which decree was she referring to as there were a number of them.

Amy asked when Mnuchin made his announced, where that money went, is there an audited list of where that money actually went and to whom. And did they make it public?

Deborah stated that supposedly there is a list and she doesn't think it was made public.

Carol had a question regarding the Advisory Council meetings and that every county has participated. Is this local government has participated because she is unaware of what is happening there.

Deborah said they had one in March in McKean County. We just asked people who wanted to participate. We worked with a chair in each county. She said it was right before the shutdown. They had actually started out on the campaign side, the Congressman was working with leadership and people were identified through the campaign. Then the Congressman decided that he wanted to open that up and didn't just want it to be campaign side. On March 9 they had an in-person meeting in McKean County. That was the last time they were in McKean County. That was just when they were going from the campaign side to the legislative side. There was a fairly sizeable group and Deborah couldn't remember the name of the County Chair person. Carolyn Newhouse joined the meeting via phone. The gentleman who is the new Blaisdell Foundation Director was in attendance, along with some water and sewer people. Again, this is opened up to the community and the Chair is welcome to invite anybody. She doesn't know if any of the county commissioners were there but generally we try to let the commissioners know about the meeting.

Deborah was going to find out who the McKean County Chair person is for that Advisory Council so Carol can get in touch with him.

The next North Central Board Meeting will be held on August 26 via Zoom at 9:30 AM to approve loans. The next full meeting will be September 23 in person and via zoom.

Jeff thanked everyone for participating in the meeting.

**ADJOURN**

With no additional items to be discussed, Chair Pisarcik called for a motion to adjourn. Doug Morley moved to adjourn the meeting, seconded by Dave Glass. The meeting adjourned at 10:45 AM.

Respectfully submitted,

Padraic McGrath, CPA  
Secretary/Treasurer