



NORTH CENTRAL PENNSYLVANIA REGIONAL PLANNING and DEVELOPMENT COMMISSION

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North Central Board Meeting Wednesday, June 26, 2024 – 9:30 AM

Members – via Zoom

Josh Zucal	Cameron County
Cliff Clark	Cameron County
Dave Glass	Clearfield County
Jodi Brennan	Clearfield County
Kristy Smith	Clearfield County
Eric Wolfe	Elk County
Joe Haines	Elk County
Jeff Pisarcik	Jefferson County
Jessica Seary	Jefferson County
Jim Sleigh	Jefferson County
Carol Duffy	McKean County
Marty Wilder	McKean County
Richard Fry	McKean County
Nancy Grupp	Potter County
Will Hunt	Potter County
Abbi Peters	At-large PA Wilds
Jill Martin Rend	At-Large BC3@Brockway
Pam Streich	Workforce Solutions for NC PA
Carolyn Newhouse	At-large Bradford Area Alliance

Staff - via Zoom

Jim Chorney
Amy Kessler
Ed Matts
Ana Slavik
Chris Perneski
Lisa Oerting
Jennifer Hibbard
Brent Addleman
May Lou Jessop

Chair Dave Glass called the meeting to order at 9:30 AM with the pledge to the flag.

QUORUM/INTRODUCTIONS

Roll call was taken and there was a quorum for the meeting.

Purchases

There were two Purchases to be discussed.

The first purchase is requesting permission to renew the Environmental System Research Institute (ESRI) Software Non-profit Annual Maintenance Agreement for the period of July 1, 2024 through June 30, 2025. This is software for the GIS Department. The cost is \$10,050 and money has been budgeted for this.

A question had been asked by a commissioner if North Central and the counties could pool together to see if, by doing this, a better cost could be reached. Amy has done some research and ESRI sets up their contracts based on population. For example, if the cost based on our regional population is \$150,000, we would look at each county's population and tier it to see what each county's percentage would be compared to what they are currently paying.

The question to the counties is do they want us to pursue this to see if we could produce some sort of cost savings for the individual counties? The questions arose about it being equitable with Clearfield County being the largest and would they take on more of the burden?

We would make sure we are just going to do the background research on it and then have another discussion to make sure we want to be fair and equitable to all counties.

Chair Glass called for a motion to approve renewing the Environmental System Research Institute (ESRI) Software Non-profit Annual Maintenance Agreement for the period of July 1, 2024 through June 30, 2025, at the cost of \$10,050.

Wil Hunt moved to approve the motion to approve renewing the Environmental System Research Institute (ESRI) Software Non-profit Annual Maintenance Agreement for the period of July 1, 2024 through June 30, 2025 at the cost of \$10,050, seconded by Jeff Pisarcik. The motion unanimously passed.

The second purchase is a request to purchase a new Daikin 3-Ton Mini-split Heat Pump System to replace a Sanyo Mini-split in the Server Room. The Sanyo broke down and there are no parts available to repair it. This unit will be the primary unit with a secondary unit already in the Server Room.

The total cost will be \$7,185 and we have surplus Internet funds we are using for payment.

With no questions or further discussion, Chair Glass called for a motion to approve the purchase of the Daikin 3-Ton Mini-split Heat Pump System.

Jeff Pisarcik moved to approve the purchase of the Daikin 3-Ton Mini-split Heat Pump System, seconded by Jim Sleight. The motion unanimously passed.

Correspondence

On behalf of the PA Wilds Planning Team, North Central is requesting approval to advertise Requests for Proposals for the preparation of an update to the 2007 PA Wilds Planning Study. The PA Wilds region has undergone significant changes since the original study, and an updated planning study is essential to address current and future needs.

It has taken time to get the funding in order but that is now in place and allows this to move forward.

When asked if the NC Board is going to get information prior to the final draft for the information

coming from the steering committee, it was noted that every county planner and every county commissioner is represented on the planning team's organization. The NC Board will have direct communication with the planning team. It was noted that each county does contribute funds to the planning team and everyone on the planning in the PA Wilds Region does have a seat at the table. Not every county has representation on a regular basis and something they are looking at is how to re-engage some of those counties.

Another question was asked when the counties do these studies, if there a way the county could get specific data pertaining to their county? It was noted that all the county comprehensive plans ae going to be incorporated into this as well.

Another question was would the updated EDS report be a factor in the planning. It will. Also, we typically pull any regional reports or comprehensive plans we have for the consultants to use. If we are in a specific county and there is a multi-municipal plan that's there, that will be used as background as well as any statewide plan that is out.

With no other questions or comments, Chair Glass called for a motion to approve the RFP for the PA Wilds Planning Study update.

Carol Duffy moved to approve the motion to approve the RFP for the PA Wilds Planning Study update, seconded by Nancy Grupp. The motion passed with Will Hunt and Abbi Peters abstaining.

Resolutions

There are two Resolutions to be approved:

Resolution No. 24-06-4026 was presented. This Resolution is that North Central Pennsylvania Regional Planning Commission is charged with developing a fiscally constrained Transportation Improvement Program (TIP). The FFY 2025-2028 TIP has been fiscally constrained and approved by the Transportation Planning Committee on June 11, 2024.

The North Central Pennsylvania Regional Planning and Development Commission's Board of Directors hereby approves the FFY 2025-2028 Transportation Improvement Program for final submission to the PA Department of Transportation (PennDOT), Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Chair Glass called for a motion that the North Central Pennsylvania Regional Planning Commission's Board of Directors approve the FFY 2025-2028 Transportation Improvement Program (TIP).

Pam Streich moved to approve Resolution No. 24-06-4026 that the North Central Pennsylvania Regional Planning Commission's Board of Directors approved the FFY 2025-2028 Transportation Improvement Program, seconded by Jeff Pisarcik. The motion unanimously passed.

Resolution No. 24-06-4027 was presented. North Central Pennsylvania Regional Planning Commission has conducted Air Quality Conformity of the FFY 2025-2028 North Central Transportation Improvement

Program and 2050 Integrated Mobility 2050 Long Range Transportation Plan for Clearfield County in accordance with the Clean Air Act Amendments of 1990.

This Resolution serves to certify that the FY 2025-2028 TIP and the Integrated Mobility 2050 LRTP, including the Air Quality Conformity determination report, was adopted by the North Central Pennsylvania Regional Planning Organization on June 11, 2024.

Chair Glass called for a motion to approve Resolution No. 24-06-4027 which serves to certify that the FY 2025-2028 TIP and the Integrated Mobility 2050 LRTP, including the Air Quality Conformity determination report, was adopted by the North Central Pennsylvania Regional Planning Commission's Board of Directors on June 26, 2024.

Carol Duffy moved to approve Resolution No. 24-06-4027 which serves to certify that the FY 2025-2028 TIP and the Integrated Mobility 2050 LRTP, including the Air Quality Conformity determination report, were adopted by the North Central Pennsylvania Regional Planning Commission's Board of Directors on June 26, 2024, seconded by Abbi Peters. The motion unanimously passed.

Loans

Form Fast Powdered Material Technologies, LLC, Ridgway, Elk County, has requested loans in the amount of \$250,000 from the USDA Intermediary Relending Program 5 and \$150,000 from the Economic Development Administration CARES Act Revolving Loan Fund for 15 years at the rate of 4% for the purchase of real estate. Purchase real estate located at 2130-2190 Montmorenci Road. The company currently leases and occupies space for operations at this facility. North Central's collateral will be second mortgage on real estate to be acquired, subject to the first mortgage of Northwest Bank, assignment of rents/leases, as well as personal guarantees. Five full-time jobs will be created, and ten full-time jobs will be retained within three years.

Chair Glass called for a motion to approve the loan to Form Fast Powdered Material Technologies, LLC, Ridgway, Elk County.

Kristy Smith moved to approve the loan to Form Fast Powdered Material Technologies, LLC, Ridgway, Elk County, seconded by Jodi Brennan. The motion unanimously passed.

Proposal for Microloan Program Development Services

An RFP was issued on May 23 for this project. The deadline for consulting groups to submit proposals was June 14 with a cost not to exceed \$20,000. One proposal was received from Atlas Community Services. They have experience in doing this type of work and their proposal came in at \$19,650.

We do have a relationship with Atlas, and they have a unique understanding of North Central as they were the consulting firm that did our Comprehensive Economic Development Study.

With no further discussion or questions, Chair Glass called for a motion to approve entering into a contract with Atlas Community Services to perform the scope of work described in the RFP for Microloan Program Development Services.

Carolyn Newhouse moved to approve entering into a contract with Atlas Community Services to perform the scope of work described in the RFP for Microloan Program Development Services, seconded by Nancy Grupp. The motion unanimously passed.

A chat came in from Marty Wilder on the PA Wilds stating that the state has just okayed a new committee to probe rural issues and possible revitalization of some sort. Would the new PA Wilds planning tie in or work with them in some way? It would be nice to have collaboration.

The State legislature approved, the Senate approved, and Governor Shapiro signed into law a few weeks ago. It came across as HB 2225.

GOOD OF THE ORDER

Jin introduced Lisa Oerting, our new Director of Finance, who has been with us for three weeks. We are looking forward to some good things coming up.

Jim also mentioned with construction being completed and we have a new conference room starting with the July meeting we are going back to our hybrid meetings which will be in person and virtual.

ADJOURN

With nothing further to be discussed, Chair Glass called for a motion to adjourn the meeting. Carol Duffy moved to adjourn the meeting, seconded by Pam Streich. The meeting adjourned at 10:15 AM.

Respectfully submitted,

Joseph K. Haines
Secretary/Treasurer